

RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):

The Pew Charitable Trusts; The Joyce

Travel Dates:

10/27/23-10/29/23

Name of accompanying family member (if any):**Relationship to Traveler:****Total Expenses**

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$0	\$0	\$95.23	

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

11/9/23

Jeffrey T. Jezierski

Date

Printed Name of Traveler



Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11/9/23

Date



Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☐ Yes ☒ No

Expense Change	Revised Amount	Explanation
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Were there any changes to the pre-approved itinerary?

☒ Yes ☐ No

Explanation:

Attended Friday program only; drove self to Gettysburg.

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation:

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved.

Name of Traveler:
Jeffrey Jezierski

Employing Office/Committee:
Sen. Capito

Private Sponsor(s):
Pew Charitable Trusts

Destination(s):
Gettysburg, PA

Travel Dates:

10/27/23

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

As a chief of staff, program participants will receive information on best practices for managing offices, performing supervisory duties and other activities central to official responsibilities, as well as have the opportunity to exchange ideas on those best practices with other chiefs of staff in a bipartisan setting.

Do you have an accompanying family member or spouse on this trip? **Name and Relationship to Traveler:**

☐

(signify "yes" by checking box)

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

10/16/23

Date

Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)

Senator Capito

Jeffrey Jezierski

(Print Senator's/Officer's Name)

hereby authorize

(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐

(signify "yes" by checking box)

Date

Signature of Supervising Senator/Officer

Trip Name Pew Chiefs Leadership Institute

Organization Information

Organization Name:

The Pew Charitable Trusts

Is your organization classified as a 501(c)(3)?

☒ Yes ☐ No

If Yes, 501(c)(3) Organization Type:

☐ Private Foundation ☒ Public Charity

Address:

901 E Street NW

City, State, Zip:

Washington DC 20004

Phone Number:

202/540-6501

Organization URL:

www.pewtrusts.org

History of Congressional Travel

Describe your organization's history of sponsoring congressional travel.

Through both its information and advocacy work, The Pew Charitable Trusts seeks to advance the development of sound public policy in the United States, as well as to strengthen the institutions that form the foundations of our democracy. A major component of this ongoing strategy has been to help create an environment in which policy makers can productively deliberate important issues of the day. The purpose of this, the ninth annual Senate Chiefs of Staff Conference hosted by Pew, is to provide a collaborative environment for the Chiefs of staff to learn from experts and discuss strategies for effective leadership, management, mission

Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

The Pew Charitable Trusts is driven by the power of knowledge to solve today's most challenging problems. Pew applies a rigorous, analytical approach to improve public policy, inform the public and invigorate civic life. We partner with a diverse range of donors, public and private organizations, and concerned citizens who share our commitment to fact-based solutions and goal-driven investments to improve society. Pew issues dozens of research reports each year to educate the public and policy makers, and sponsors convening of researchers and experts to examine various issues of public policy and civic life.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status (Select one):

☐ I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.

☒ I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

Foreign Agent Registration Status (Select one):

☒ I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.

☐ I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

Foreign Government Involvement

Foreign Agent Registration Status (Must select all):

☒ I certify that the sponsor is not a foreign government.

☒ I certify that the sponsor is not an entity that is owned or operated by a foreign government.

☒ I certify that the sponsor does not receive funding from a foreign government.

Purpose and Details

Provide a brief description of the trip.

The group will travel to Gettysburg for a two-day conference on leadership and management skills. They will hear from speakers representing the U.S. Army War College, The Gettysburg Foundation, and the Lincoln Leadership Institute. A complete itinerary is attached.

Explain how the purpose of the trip relates to your organization's mission.

Through both its inform action and advocacy work, Pew seeks to advance the development of sound public policy at home and abroad, as well as strengthen the institutions that form the foundation of our democracy. The Biannual Bipartisan Leadership Conference advances those goals by creating a "Safe Space" for Chiefs of Staff to meet, exchange ideas and learn effective best practices for carrying out their responsibilities. The program thereby also enhances Pew's reputation among senior government leaders as a trusted source of nonpartisan, data-driven information.

Is your organization the only sponsor for this trip?

☒ Yes ☐ No

If No, describe your organization's role in planning the trip.

If there are multiple sponsors, each sponsor must submit Organization Information (Page 1 of the Private Sponsor Travel Certification Form) and a Signature Page Form.

Grantmaking Organizations (Optional)

If you have a Grantmaking Organization, you must attach a Grantmaking Organization Certification Form.

- 1.
- 2.
- 3.

With or Without Regard to Congressional Participation (Select one):

- ☐ The trip is arranged or organized without regard to congressional participation.
- ☒ The trip is arranged or organized with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing (Must select all):

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations (Select one):

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.

Complete if any of the sponsors is not a §501(c)(3) organizations (Select one):

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer or employee at any point throughout the trip.
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.

Certification of No Recreational Activity and No Alcohol (Must select all):

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Will members and staff from the House of Representatives receive invitations?

- ☐ Yes ☒ No

Travel Details (Submit additional pages as needed)

Trip Start Date/Time:
10/27/23, 12 noon



Trip End Date/Time:
10/29/23, 2 pm

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

☐ Yes ☒ No

Transportation (Member/Officer/Employee: \$124 Accompanying Family Member: \$124)

Transportation Type	Class	Amount
Motor Coach (r/t to Gettysburg and throughout w/ Coach		6930.00

Details (optional)

estimated per person cost of 25 chiefs attending

Lodging (Member/Officer/Employee: \$214 Accompanying Family Member: \$0)

Check-In	Check-Out	Facility	City	State	Country
10/27/23	10/29/23	Wyndham Hotel	Gettysburg	PA	USA
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		
2	\$107	Yes	Unable to find accommodation for this many guests at a nearby hotel for \$107/night; this is a low-price nearby alternative and includes breakfast.		
Check-In	Check-Out	Facility	City	State	Country
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		
Check-In	Check-Out	Facility	City	State	Country
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		

Meals (Member/Officer/Employee: \$261.50 Accompanying Family Member: \$261.50)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem (Y/N)
10/27/23		23.50	95		118.50	Washington	DC	USA	Y
10/28/23	14	35	80		129	Gettysburg	PA	USA	Y
10/29/23	14				14	Gettysburg	PA	USA	N

If costs exceed the federal per diem, please explain why expenses over the per diem rate are reasonable and necessary.

Breakfasts are included in the nightly price of the hotel. Dinners are being provided by the nonprofit Gettysburg Foundation; local restaurants are higher cost. Local per diem is artificially low due to the low cost of living in Adams County and therefore does not reflect the tourism rates.

Reasonable Miscellaneous Expenses

(Member/Officer/Employee: \$9.00 Accompanying Family Member: \$9.00)

Expense Type	Amount	Notes
Admission, Gettysburg " Beyond the Battle" Muse	\$9.00	

Additional Details (optional)

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Bipartisan Senate Chiefs of Staff Leadership Conference
Travel Date(s): 10/27/23-10/29/23
Travel Destination(s): Gettysburg, PA

Sponsor: The Pew Charitable Trusts

Laurie Boeder*(printed name of sponsor representative)*Acting Senior Director*(title)*
*(signature of sponsor representative)*6-30-23
(date)

WORKING ITINERARY – GETTYSBURG LEADERSHIP INSTITUTE**SENATE CHIEFS OF STAFF****October 27-29 2023****Friday October 27**

12 noon: Depart DC on Pew Bus to Gettysburg

2 PM -- arrive Gettysburg, check in to Wyndham Hotel

3 - 5 PM -- US Army War College briefing, Wyndham Hotel

Political-strategic context for the Gettysburg campaign and key leaders involved

6 PM -- Pew Bus departs for Gettysburg National Military Park Museum & Visitor Center,
1195 Baltimore Pike, Gettysburg

6:15-7 PM — Lights Up Cyclorama orientation to the Battlefield and the climactic attack of the
battle, Pickett's charge, to be discussed in tomorrow's program.

7 PM -- Dinner in Museum lobby

Speakers: Britt Isenberg, Leadership Program Manager, Gettysburg Foundation;
Lt. General Benjamin Freakley, U.S. Army (Ret.), Co-founder, Leadership, Diplomacy
and National Security Lab, Arizona State University; veteran of Operations Desert
Shield, Desert Storm, Iraqi Freedom, and former Commanding General of Combined
Joint Task Force-76, Operation Enduring Freedom, Afghanistan.

8 PM -- Guided walk-through of museum highlighting artifacts that preview key leadership
decisions in the battle related to battlefield leadership programming addressed in
tomorrow's programming.

9 PM -- (approx) -- Pew bus returns to hotel; free time

Saturday October 28

7 AM -- Breakfast

8 AM SHARP – Bus Departs on Staff Ride with US Army War College.

Speakers – Patrick Dixon & Steven Knott, US Army War College

Topics over 9 stops in the Battlefield include:

- Formulating a Theory of Competition and Strategic Assumptions
- Communicating Leader Vision and Achieving Alignment
- Avoiding Cognitive Bias and Systems of Denial
- Empowerment and Management of Trusted Agents
- Recognizing Strategic Tyranny and Knowing “The Value of the Object”
- Separating Personal & Professional Relationships”
- Providing Purpose vs. Task”
- Controlling the Narrative
- Transforming Tactical Success into Strategic Effect

A Box lunch at the Dobbin House will be provided. Spouses may attend. Spouses/Guests not
wishing to attend may take the regular free shuttle bus from the Wyndham into historic
Gettysburg provided by the Hotel.

6 PM -- Pew bus returns to hotel

7 PM -- Pew Bus departs for Dinner at the Nature Alliance Barn

Speaker: Steven Wiley, Founder & President, Lincoln Leadership Institute

Sunday October 29

8 AM — Breakfast

9 AM — Check out.

9:30 AM -- Pew bus departs for newly opened Gettysburg "Beyond the Battle" Museum,
Adams County Historical Society, 625 Biglerville Road, Gettysburg

12 NOON == Depart for DC: Box lunches,

2 PM -- Arrive back in DC

Jezierski, JT (Capito)

From: Betsy Hawkings <bhawkings@gmail.com>
Sent: Monday, July 24, 2023 9:48 AM
Subject: Please RSVP: Bipartisan Senate Chiefs of Staff Conference (Oct. 27-29, 2023)

Good morning:

Wanted to make sure you saw this invitation! Early RSVP and timely filing of the ethics paperwork will help us plan well.

With thanks to Steering Committee Member Larry Burton for the planning assist!

Hope you can make it,

Betsy Hawkings on behalf of Pew

[View in web browser](#)

Pew

Dear Betsy,

The Pew Charitable Trusts
invites you and your significant other
to the ninth biennial

Senate Chiefs of Staff Management and Leadership Conference

Gettysburg, PA
October 27-29, 2023

REGISTER WITH .GOV EMAIL

This email was sent to bhawkins@gmail.com

901 E Street NW, Washington, DC 20004-2008

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Democratic Senate Chiefs of Staff**June 20**

Senator	State	Location	First	Last	Office Main
Baldwin	WI	SH-141	Ken	Reidy	224-5653
Bennet	CO	SR-261	Neil	Kornze	224-5852
Blumenthal	CT	SH-706	Joel	Kelsey	224-2823
Booker	NJ	SH-717	Veronica	Duron	224-3224
Brown	OH	SH-503	Sarah	Benzing	224-2315
Cantwell	WA	SH-511	Amit	Ronen	224-3441
Cardin	MD	SH-509	Chris	Lynch	224-4524
Carper	DE	SH-513	Jan	Beukelman	224-2441
Casey	PA	SR-393	Kristen	Gentile	224-6324
Coons	DE	SR-218	Jonathan	Stahler	224-5042
Cortez Masto	NV	SH-520	Scott	Fairchild	224-3542
Duckworth	IL	SH-524	Kelsey	Becker	224-2854
Durbin	IL	SH-711	Patrick	Souders	224-2152
Feinstein	CA	SH-331	James	Sauls	224-3841
Fetterman	PA	SR-142	Adam	Jentleson	224-4254
Gillibrand	NY	SR-478	Jess	Fassler	224-4451
Hassan	NH	SR-251	Marc	Goldberg	224-3324
Heinrich	NM	SH-709	Rebecca	Avitia	224-5521
Hickenlooper	CO	SR-374	Kirtan	Mehta	224-5941
Hirono	HI	SH-109	Coti	Haia	224-6361
Kaine	VA	SR-231	Mike	Henry	224-4024
Kelly	AZ	SH-516	Jen	Cox	224-2235
King	ME	SH-133	Kathleen	Connery Dawe	224-5344
Klobuchar	MN	SD-425	Tamara	Fucile	224-3244
Lujan	NM	SR-498	Carlos	Sanchez	224-6621
Manchin	WV	SH-306	Wes	Kungel	224-3954
Markey	MA	SD-255	John	Walsh	224-2742
Menendez	NJ	SH-528	Jason	Tuber	224-4744
Merkley	OR	SH-531	Carly	Vandegrift	224-3753
Murphy	CT	SH-136	Allison	Herwitt	224-4041

Democratic Senate Chiefs of Staff**June 20**

Senator	State	Location	First	Last	Office Main
Murray	WA	SR-154	Mindi	Linguist	224-2621
Ossoff	GA	SH-303	Rey	Benitez	224-3521
Padilla	CA	SH-112	David	Montes	224-3553
Peters	MI	SH-724	Caitlyn	Stephenson	224-6221
Reed	RI	SH-728	Neil	Campbell	224-4642
Rosen	NV	SH-713	Nelson	Araujo	224-6244
Sanders	VT	SD-332	Misty	Rebik	224-5141
Schatz	HI	SH-722	Eric	Einhorn	224-3934
Schumer	NY		Mike	Lynch	224-6542
Schumer	NY	SH-322	Erin	Vaughn	224-6542
Shaheen	NH	SH-506	Alison	MacDonald	224-2841
Sinema	AZ	SH-317	Michael	Brownlie	224-4521
Smith	MN	SH-720	Jeff	Lomonaco	224-5641
Stabenow	MI	SH-731	Matt	VanKuiken	224-4822
Tester	MT	SH-311	Dylan	Laslovich	224-2644
Van Hollen	MD	SH-730	Tricia	Russell	224-4654
Warner	VA	SH-703	Elizabeth	Falcone	224-2023
Warnock	GA	SR-416	Mark	Libell	224-3643
Warren	MA	SH-309	Jon	Donenberg	224-4543
Welch	VT	SR-124	Ali	Golden	224-4242
Whitehouse	RI	SH-530	Monalisa	Dugué	224-2921
Wyden	OR	SD-221	Jeff	Michels	224-5244
Vice Pres Harris			Grisella	Martinez	

Republican Senate Chiefs of Staff

June 2023

Senator	State	Location	First	Last	Office Main
Barrasso	WY	SD-307	Dan	Kunsman	224-6441
Blackburn	TN	SD-357	Sean	Farrell	224-3344
Boozman	AR	SD-555	Toni-Marie	Higgins	224-4843
Braun	IN	SR-404	Joshua	Kelley	224-4814
Britt	AL	SH-502	Clay	Armentrout	224-5744
Budd	NC	SR-304	Tucker	Knott	224-3154
Capito	WV	SR-172	Joel	Brubaker	224-6472
Cassidy	LA	SD-455	James	Quinn	224-5824
Collins	ME	SD-413	Steve	Abbott	224-2523
Cornyn	TX	SH-517	Drew	Brandewie	224-2934
Cotton	AR	SR-326	Doug	Coutts	224-2353
Cramer	ND	SH-313	Mark	Gruman	224-2043
Crapo	ID	SD-239	Susan	Wheeler	224-6142
Cruz	TX	SR-167	Aaron	Reitz	224-5922
Daines	MT	SH-320	Darin	Thacker	224-2651
Ernst	IA	SR-260	Lisa	Goeas	224-3254
Fischer	NE	SR-454	Emily	Leviner	224-6551
Graham	SC	SR-211	Richard	Perry	224-5972
Grassley	IA	SH-135	Jen	Heins	224-3744
Hagerty	TN	SR-251	Adam	Telle	224-4944
Hawley	MO	SR-115	Chris	Weihs	224-6154
Hoeven	ND	SR-338	Tony	Eberhard	224-2551
Hyde-Smith	MS	SH-702	Doug	Davis	224-5054
Johnson	WI	SH-328	Sean	Riley	224-5323
Kennedy	LA	SR-437	David	Stokes	224-4623
Lankford	OK	SH-316	Michelle	Altman	224-5754
Lee	UT	SR-363	Allyson	Bell	224-5444
Lummis	WY	SR-127A	Kristin	Walker	224-3424
Marshall	KS	SR-479A	Brent	Robertson	224-4774
McConnell	KY	SR-317	Terry	Carmack	224-2541
McConnell	KY		Sharon	Soderstrom	224-3135

Republican Senate Chiefs of Staff**June 2023**

Senator	State	Location	First	Last	Office Main
Moran	KS	SD-521	James	Kelly	224-6521
Mullin	OK	SH-330	Ben	Cantrell	224-4721
Murkowski	AK	SH-522	Kaleb	Froehlich	224-6665
Paul	KY	SR-295	William	Henderson	224-4343
Ricketts	NE	SR-139	Matt	Miltenerberger	224-4224
Risch	ID	SR-483	Ryan	White	224-2752
Romney	UT	SR-354	Liz	Johnson	224-5251
Rounds	SD	SH-716	Kyle	Chase	224-5842
Rubio	FL	SR-284	Mike	Needham	224-3041
Schmitt	MO	SR-387	Jimmy	Peacock	224-5721
Scott, Rick	FL	SH-110	Craig	Carbone	224-5274
Scott, Tim	SC	SH-104	Neri	Martinez	224-6121
Sullivan	AK	SH-302	Larry	Burton	224-3004
Thune	SD	SD-511	Ryan	Nelson	224-2321
Thune	SD		Geoff	Antell	224-2321
Tillis	NC	SD-113	Shil	Patel	224-6342
Tuberville	AL	SR-455	Mary Blanche	Hankey	224-4124
Vance	OH	SR-288	Jacob	Reses	224-3353
Wicker	MS	SR-425	Michelle	Richardson	224-6253
Young	IN	SD-185	John	Connell	224-5623